

AccessPoint Cloud

by Freeland Systems

Viewer and Reporting User Guide

Phone: 1-888-615-1888

Email: support@freelandsystems.com

www.freelandsystems.com



550 Congressional Blvd Suite 350
Carmel IN 40632

AccessPoint Cloud Intended Use

- AccessPoint Cloud is a cloud-based PACS for securely storing, managing, viewing, and reporting on medical images. Hosted on AWS and FDA-compliant, AccessPoint Cloud provides healthcare professionals with remote access to DICOM studies.
- Designed for radiologists and medical imaging professionals, it supports multi- modality imaging, integrates with reporting platforms, and streamlines workflows. Users can securely upload, view, and share images from a browser with internet access.

Top Toolbar: Download Study and Report

How to Download a Study and Report

1. Click “Download”

- Located on the **black toolbar** at the top of the screen.

2. Select the Study

- Check the box next to the study you want to download from the **patient list**.

3. Choose Download Format

- Select either:
 - **ISO with Viewer** – includes images with a built-in DICOM viewer
 - **ZIP File Only** – images and reports in a compressed file

4. Confirm and Download

Download

- Click **Download** to begin saving the selected study.

STUDIES WILL BE DOWNLOADED FROM THIS DATABASE

RoweMemorial

rebecca.raymond@freelandsystems.com

STUDIES TO BE DOWNLOADED

Test Fax - 11/30/2023
test2 - 05/26/2023

Iso **with viewer** Zip file only | **Download**

Selected	Study Date	Modality	Patient Name	Patient ID	accession #	Sex	Report Stat	Report Title	Reading Pt	Study Desc	Study Instit	Study Loca	Technologist	Referring P	Date Of Bir	Number Of	Database F
<input type="checkbox"/>	01/22/2024		test test	test			Signed	Echo (Com								0	10.2.2.173
<input checked="" type="checkbox"/>	11/30/2023		Test Fax	testfax111			Signed	Echo (Com								0	10.2.2.173
<input checked="" type="checkbox"/>	05/28/2023	OT.XA	test2	1.2.840.114217.5		O			Test, Test	Vascular H	American F			Test Test M	01/01/2000	4	10.2.2.173
<input type="checkbox"/>	05/23/2023	PR.SR.US	GYN TEST	2262220	RIS555555	F				US PELVIC			TEST	PHILLIP VI	01/01/2000	111	10.2.2.173
<input type="checkbox"/>	12/07/2022	SR.US	OBGYN TEST	313131		F					Freeland Tr				01/01/2000	26	10.2.2.173
<input type="checkbox"/>	06/30/2022	SR.US	TEST OB1	112222		F					FREELAND			Test Test M	01/01/2000	15	10.2.2.173
<input type="checkbox"/>	09/02/2021	US	TEST TEST EHC	1234567899	RIS544444	F	Prepared	Echo (Com		ECHO COM				ROBERT F	01/01/2001	60	10.2.2.173
<input type="checkbox"/>	10/27/2009	SR.US	E9 testing #3	2710093		O			Un-Assign		BT10 QUAI		ADM			25	10.2.2.173

50 Page 1 of 1 Displaying 1 to 8 of 8 items

Top Toolbar: Download – Buring to a CD/DVD or USB

Accessing a Shared Study via Email

1. Check Your Inbox

- Open the email from **AccessPoint Cloud Notification**.
- If you don't see it, check your **Spam** or **Junk** folder.

2. Download the Study

- Click the **Download** link in the email.
- Locate the file in your browser's **download bar** or in your **Downloads folder**.

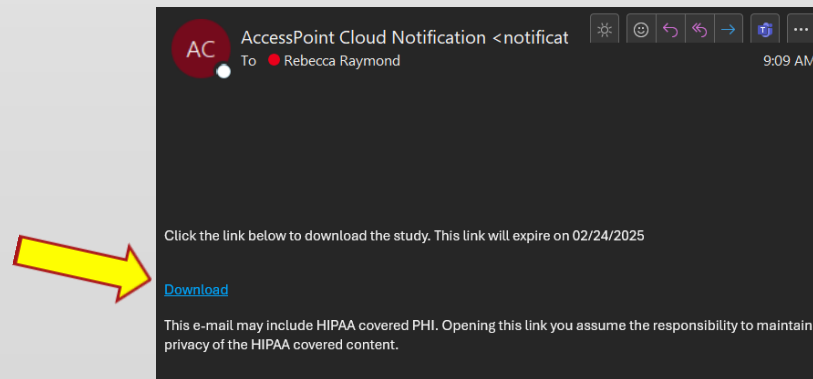
3. Open and View

- Click the downloaded file to open and view the study.

 *Tip: Copy Download Hyperlink*

The security feature may block the download from opening from an email. If the folder isn't downloading, please try the following steps:

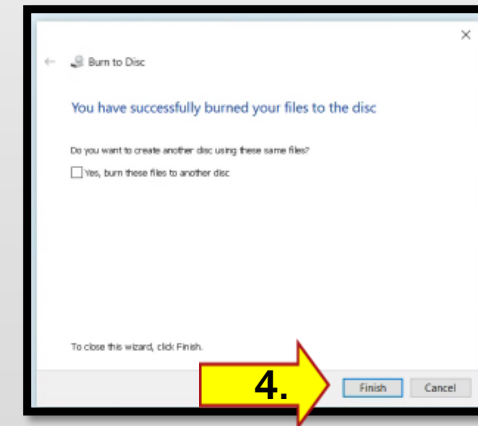
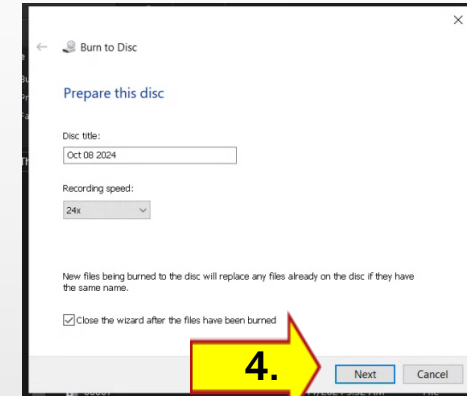
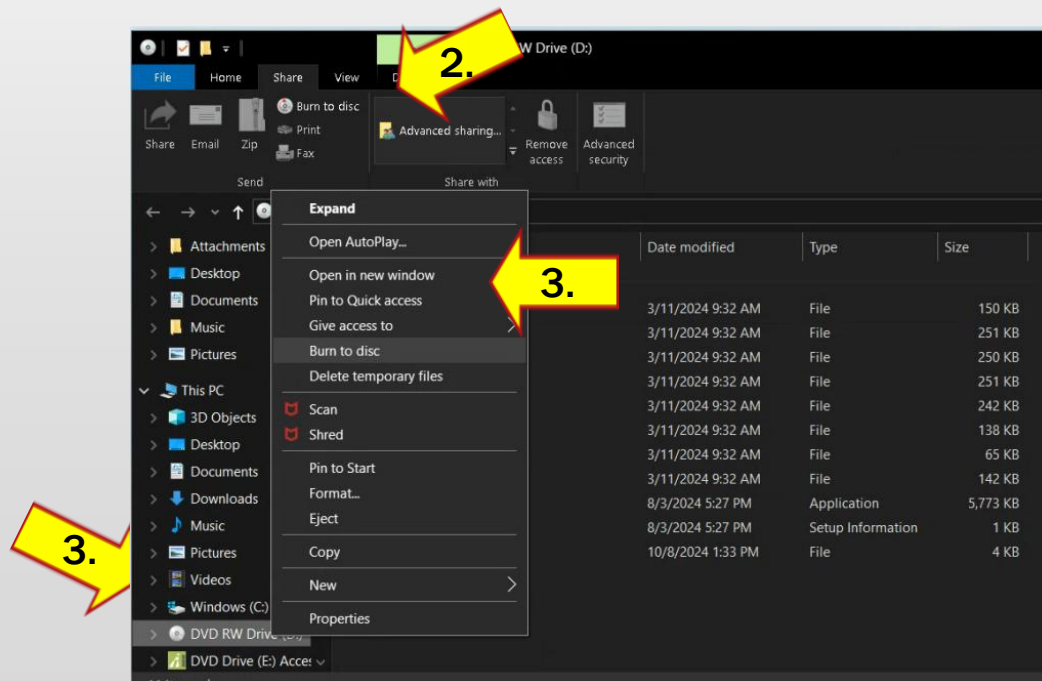
1. Right click on the word **Download** and copy hyperlink.
2. Open a new browser and paste and run.




Top Toolbar: Download – Burning the CD

How to Download a Study and Report

1. Highlight all the files in the download folder. (keyboard shortcut: Control A).
2. Click **Share**. Then select **Burn to disc**.
3. Right click on the CD/DVD icon and select **Burn to disc**.
4. Follow the CD Prompts “**Next**” and “**Finish**”.



 Please note this may differ based on your computer or laptop.

AccessPoint Cloud

Support contact information

Support Information

Our support team is here for you from Monday to Friday, 8:00 am to 8:00 pm EST.

- Click on the Help button on the top toolbar in AccessPoint Cloud to submit a support request and click Submit.
- Call 1-888-615-1888 opt. 2
- Email support@freelandsystems.com

Welcome [Becky Raymond] | Log Off | Dicom Import | Users | Search | Data Miner | Forms Admin | My Account | What's New | Download | | APGO | Help

Please contact our Technical Support team for quick answers to your questions or solutions for your Freeland Systems related problems. Freeland's Technical Support professionals are highly trained and possess expert product and application knowledge.

Our escalation program co-ordinates activities between the Technical Support, Installation department, Training department, and the IT department and the engineering staff to ensure consistent, efficient customer and product support.

Technical Support support is available via the telephone or via e-mail. Call us at (888)615-1888 x 2, or email us using the form below.

HOURS OF SUPPORT
Monday through Friday — 8:00 A.M. to 8:00 P.M. EST
Week-end and Holiday Emergency On-Call — 10:00 A.M. to 5:00 P.M. EST

ON-LINE-SUPPORT
Please complete the form below:

Tell us how to get in touch with you:

Help

Your Name

Your Email

Phone

Account Name

Question

Submit

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Thank you for using AccessPoint Cloud. We hope this manual has helped you get started and make the most of your experience. For further assistance, please refer to our support resources or contact our customer service team.



550 Congressional Blvd Suite 350
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